

**KY NGUYEN VANG SERVICE TRADE CO., LTD**

Address: Floor 5, Tuoi Tre Tower, 60A Hoang Van Thu St, W.9, Phu

Nhuan Dist, HCMC

Tel: (+84 8) 3 9975721- 3 9976956

Fax: (+84 8) 39979719

Email: info@kynquyenvang.comWebsite : www.dulieuvieclam.com**CONFIDENTIAL****Invitation From Ky Nguyen Vang Consultant****JOB DESCRIPTION****Vị trí: Production Supervisor****Báo cáo: : Production Lead Supervisor****Phòng ban: Cut & Sew Production****Note :****MÔ TẢ CÔNG VIỆC**

Supervise employees in a manufacturing and assembly environment: plan and assign work, implement policies and procedures and recommend improvements in production methods, equipment, people, materials, and working conditions.

1. Supervision, including retention, performance review, discipline, and assisting in the hiring process
2. Employee training and development
3. Measure and control performance goals and standards
4. Ability to balance and achieve positive results in the areas of safety, quality, productivity, cost and employee relations.
5. Problem analysis and resolution
6. Quality orientation and attention to detail
7. Systems and continuous improvement orientation
8. Inventory management./ Quản lý tồn kho
9. Product and process knowledge
10. Ability to manage multiple priorities in a fast-paced environment.

Scope Of Responsibility

Direct the activities of the sewing department and fully utilize the support of all departments to meet company objectives.

Responsible for sewing and meeting production goals at the quality outlined.

YÊU CẦU CÔNG VIỆC**- MINIMUM QUALIFICATIONS****1. Education**Website: www.sharecv.vn



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At least a 9th grade education.

2. Experience

- 3 years of sewing experience
- 2 years of managing a cut and sew department

3. Knowledge of:

- Use of schedules to meet production goals
- Strong communication skills •
- Understands match stripe concepts and sewing methods

4. Skills and Abilities:

- Excellent organizational skills
- Excellent decision-making and follow-through skills.
- Ability to communicate with all organizational levels
- Skilled in conflict management and resolution
- Skilled in prioritizing multiple directives within changing work
- Skilled in problem solving

- MENTAL & PHYSICAL DEMANDS/WORKING CONDITIONS

1. Mental Effort:

- Have ability to maintain a concentrated effort over extended periods of time
- Have ability to meet the deadlines
- Attention to detail

2. Physical Requirements:

- Stand continuously
- Continuously walk
- Use hands continuously
- Reach above shoulders occasionally
- Stoop, kneel, or crouch occasionally
- Close vision at 20 inches or less
- Color vision

3. Working Conditions:

- Workshop floor conditio

Địa điểm làm việc: Quang Ngai, Viet Nam

Website: www.sharecv.vn



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You are a best candidate!

